

Regular Meeting of the LITE Commission  
Louisiana Immersive Technologies Enterprise  
537 Cajundome Blvd., Suite 209  
Lafayette, LA 70506

July 27, 2011 - 8:00 a.m.  
MINUTES

Robert Veazey, Chairman, called the meeting to order at 8:06 a.m. – Roll Call

Commission Members:

Present:

Mark Zappi  
Paula Carson  
Bradd Clark  
Tom Cox  
Robert Veazey

Absent:

Don Briggs  
Robert Fudickar

A quorum of members was present the meeting was called to order by Robert Veazey.

Others present:

Steve Oats, Legal Counsel  
Dr. Robert Twilley, Interim CEO  
Tara McDonald, Executive Assistant

Scott Malo, Content Director  
Erin Ryan, Public Relations Director  
Marisol Gladding, Artist

**Meeting Minutes**

Bobby Veazey asked for motion to approve the May 25, 2011 regular meeting minutes.

1. Motion to approve the May 25, 2011 regular meeting minutes.

A. Motion by: Paula Carson

B. Second: Bradd Clark

C. Vote: Ayes-Unanimous Nays: None

**Financial Statements**

Upon recommendation of the Finance Committee Paula Carson asked for a motion to approve the May 2011 financials and the year ending June 30, 2011 financials.

2. Motion to approve the May 2011 financials and the year ending June 30, 2011 Financials.

A. Motion by: Paula Carson

B. Second: Bradd Clark

C. Vote: Ayes-Unanimous Nays: None

### **Facilities' Committee**

Upon recommendation of the Facilities Committee Bradd Clark asked for a motion to award contract of Chiller Upgrades to Bernard Mechanical Contractors, for the Base Bid, Alternate #1 and Alternate #2 in the amount of Three Hundred Eighty Three Thousand Six Hundred Ninety Five Thousand Dollars (\$383,695.00).

3. Motion to award contract of Chiller Upgrades to Bernard Mechanical Contractors, for the Base Bid, Alternate #1 and Alternate #2 in the amount of Three Hundred Eighty Three Thousand Six Hundred Ninety Five Thousand Dollars (\$383,695.00).

- A. Motion by: Tom Cox
- B. Second: Bradd Clark
- C. Vote: Ayes-Unanimous Nays: None

### **Interim CEO Report**

Robert Twilley asked for motion to ratify lease extension through December 31, 2011 with GDS and Merlin.

4. Robert Twilley asked for motion to ratify lease extension through December 31, 2011 with GDS and Merlin.

- A. Motion by: Paula Carson
- B. Second: Bradd Clark
- C. Vote: Ayes-Unanimous Nays: None

### **CEO Search Committee**

Dr. Bradd Clark gave a recap of CEO Search; there was no CEO Search Committee meeting held.

### **Policies and Procedures Committee**

Upon recommendation of the Policies and Procedures Committee Tom Cox asked for a motion to adopt Employee Handbook as revised and presented subject to minor editorial changes.

5. Motion to adopt Employee Handbook as revised and presented subject to minor editorial changes.

- A. Motion by: Tom Cox
- B. Second: Bradd Clark
- C. Vote: Ayes-Unanimous Nays: None

### **Chairman's Report**

Bobby Veazey asked to defer Election of Officers until next Commission meeting.

### **New Business**

Next meeting scheduled for Wednesday, August 24, 2011 at 8:00 a.m. at LITE, Staff Conference Room, Suite 209.

### **Adjournment**

Being no further business, the meeting adjourned at 10:33 a.m.

Approved:

A handwritten signature in cursive script, appearing to read "Paul P. Carr", written over a horizontal line.

Secretary/Treasurer  
LITE Commission